

# WELCOME TO THE CITY OF LA VERNIA, TX

## COMMERCIAL WATER PACKET

102 E. Chihuahua St.  
PO Box 225  
La Vernia, TX 78121



### ABOUT LA VERNIA

La Vernia, Texas, was settled in the 1850s, known for its rich agricultural land and early settlers, including German and Polish immigrants. The town's name likely comes from the Spanish "la verna," meaning "green oaks," reflecting the region's landscape. Established in 1859 with the creation of its post office, La Vernia grew as a farming and ranching community. Today, it preserves its small-town charm and history through landmarks like the La Vernia Heritage Museum and local events such as the Bluebonnet Parade and Hometown Hoedown.

### IMPORTANT NUMBERS

CITY HALL: (830) 779-4541

UTILITIES: **EXT 1**

MUNICIPAL COURT: **EXT 2**

POLICE DEPT: **EXT 3**

PERMITTING, PARK RENTALS, AND CODE ENFORCEMENT: **EXT 4**

CITY SECRETARY: **EXT 5**

CITY ADMINISTRATOR: **EXT 6**

MUNICIPAL DEVELOPMENT DISTRICT / EVENTS: **EXT 7**

PUBLIC WORKS & PARKS: **EXT 8**

FINANCE DEPT: **EXT 9**

CITY HALL FAX: (830) 208-5401

PUBLIC WORKS EMERGENCY CONTACT: (830) 251-9559 after 5:00PM

DISTRICT 1 FIRE: (830) 779-2438

EMS DISTRICT 3: (830) 581-0380

LA VERNIA ISD: (830) 779-6600

FELPS: (830) 216-7000

GVEC: (830) 253-1600

WEST TEXAS GAS: (830) 772 9953

US POST OFFICE: (830) 779-4131

WILSON COUNTY TAX ASSESSOR'S OFFICE: (830) 393-731

WILSON COUNTY SHERIFF'S OFFICE: (830) 393-2535

WILSON COUNTY ELECTION OFFICE: (830) 393-7380

### City Hall Hours of Operation

Monday through Friday

8AM to 5PM

City Holidays (Offices Closed)

New Year's Eve

(Closes at 12:00PM)

New Year's Day

MLK Day

President's Day

Good Friday

Memorial Day

Independence Day

Labor Day

Columbus Day

Veteran's Day

Thanksgiving & the following

Friday

The week of Christmas

### STAY CONNECTED WITH US



@cityoflavernia

@visittlavernia



**DOWNLOAD  
THE CITY OF LA  
VERNIA APP  
TODAY!**

Important notifications such as water leaks, emergencies, reminders and more!

# GARBAGE SERVICE COMMERCIAL



Your La Vernia utility bill also includes the garbage and recycling fee. Please set your garbage out by 7:00 A.M. to ensure you do not get missed. Garbage pickup is for household waste only. Waste Connections is the only garbage service available inside La Vernia city limits.

Container Size	One Collection Per Week	Two Collections Per Week	Three Collections Per Week
One (1) Roll-Out With 1 Recycling	\$30.45	N/A	N/A
Two (2) Roll-Outs With 1 Recycling	\$40.30	N/A	N/A
Three (3) Roll-Outs With 1 Recycling	\$50.16	N/A	N/A
Extra Recycling	\$8.00	N/A	N/A
2 Cubic Yards	\$86.37	\$172.71	N/A
3 Cubic Yards	\$105.08	\$205.34	N/A
4 Cubic Yards	\$118.95	\$214.19	N/A
6 Cubic Yards	\$137.69	\$281.91	\$408.11
8 Cubic Yards	\$177.61	\$330.80	\$544.14
10 Cubic Yards	\$211.83	\$391.09	\$680.18

Extra Pick Ups	One Collection Per Week	Two Collections Per Week	Three Collections Per Week
(Recycling is included in commercial handheld)	\$111.12	N/A	N/A
Locking Bar	\$21.60		



Roll Off Services	Delivery Per Roll off	Rental Per Roll Off Per Day	Disposal Per Ton
Fee	\$208.38	N/A	\$48.62

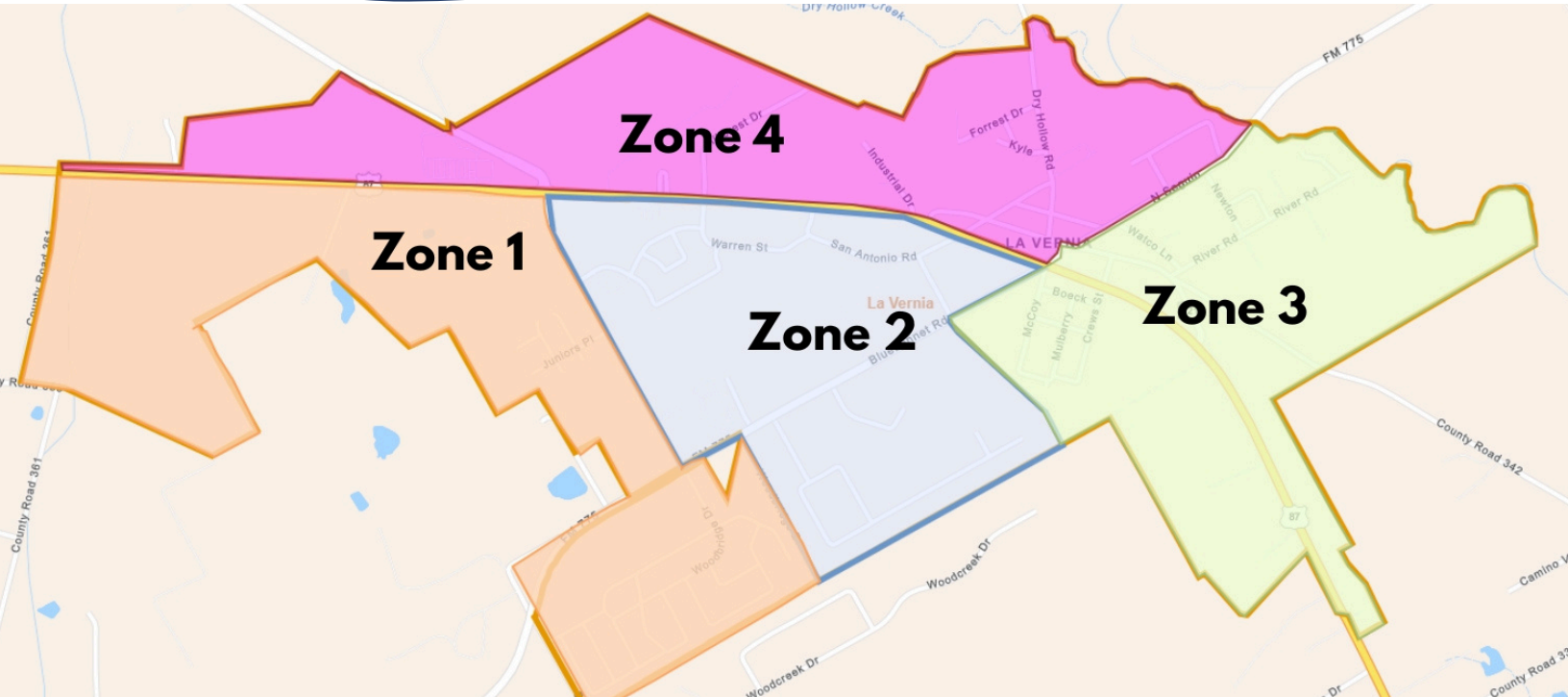
Extra Roll Off	Per Roll Off Delivery or Exchange	Two Pick Ups Per Week	Three Pick Ups Per Week
Delivery / Exchange Fee	\$0.00	\$5.78	\$40.43



Haul Fees	20 Yard Roll Off	30 Yard Roll Off	40 Yard Roll Off
Per Haul	\$734.52	\$777.29	\$820.09



# QUARTERLY BULK CLEAN UP



Service limit is three cubic yards per pickup, or approximately 3' x 9' x 3'. Bulk items include household appliances, furniture, brush/ tree limbs and mattresses. Appliances must be tagged to certify Freon removal. Bulk Items such as tree limbs or brush must be bundled or bagged No construction material are allowed.

**ZONE 1**  
FIRST MONDAY

**ZONE 2**  
SECOND MONDAY

**ZONE 3**  
THIRD MONDAY

**ZONE 4**  
FOURTH MONDAY

## **\*\*IMPORTANT\*\***

**-The Limit for Bulk Pickup is (3) Cubic Yards or roughly a pickup bed per resident in that boundary. Anything over the limit of (3) Cubic Yards will not be picked up and will be tagged and noted.**

# WATER



The City of La Vernia offers several ways to make your payment.

Come in to City Hall between 8:00 a.m. and 5:00 p.m. Monday through Friday.

We accept cash, check, or money orders.

We accept payments through your PayClix account at no charge. See your monthly statement for your account number to access our online payment system.

The city also offers a payment drop box on the side of City Hall (located by the Council Chambers).

The box is checked daily



**NOTE:** You may pay your bill online through PayClix at <https://payclix.com/LaVerniaTX> PayClix is the website used to collect your local water payments and is the fastest and easiest way to keep track of your utility bill. PayClix accepts Visa, Master card, Discover, E check. Sign up for Just in Time (JIT) through PayClix for auto pay, withdrawn the 14th of every month.

## Water Service deposit with \$25 non- refundable admin fee

<b>Residential/ Residential Rental</b>	\$125.00/\$225.00	<b>Irrigation</b>	\$250
<b>Commercial/ Rental</b>	\$275.00/\$275.00	<b>Irrigation</b>	\$325

Water Services (Monthly)	Fees
Residential 5/8 Meter	\$28.52
Residential 5/8 Meter Outside City Limits	\$44.66
Residential 1" Meter	\$69.08
Residential 1" Meter Outside City Limits	\$108.19
Commercial / Multi Family 1-12" Meter	\$69.08
Commercial / Multi Family 1-12" Meter Outside City Limits	\$108.19
Commercial / Multi Family 2" Meter	\$219.38
Commercial / Multi Family 2" Meter Outside City Limits	\$343.55
Commercial / Multi Family 3" Meter	\$329.08
Commercial / Multi Family 3" Meter Outside City Limits	\$575.34
Bulk water	\$0.12

## Charges and Payments

Water meters are read on or about the 20th of the month and accounts are updated with new bill amounts on or about the last day of each month. Water payments are due on the 15th of the month. If the 15th falls on a weekend or holiday, the payment is due the following business day. Payments not received by close of business on the 15th of the month will have a late fee added. If the 15th falls in a weekend or holiday, late fees will be added the first business day thereafter.

If payment is not received, a reconnect fee of \$50.00 will be assessed. Once the public works employee travels to the service location with the intent to disconnect service, even if water is not turned off, the reconnect fee will apply.

The full amount must be paid before services are reconnected.

If your water meter is tampered with or turned on without the City of La Vernia's knowledge, you will be subject to pay \$75 for the first offence; \$125 for the second offense and the third offense will result in the meter being removed. A \$200 charge will be added to turn the water back on.

Extension of payment date beyond the date of disconnect of the month may be granted by the City Administrator. Request must be submitted in writing one week before. It will be at the discretion of the City Administrator as to grant or deny the request. There will only be one extension granted within a calendar year.

Any account or person that has two returned checks in a calendar year, for whatever reason, will be placed on a cash only basis. After two years, if payments have been on time, you may request to be taken off cash only. The request must be in writing.

\*RETURN CHECK FEE \$35.00

**\*\*If you do not receive a bill by mail, it is your responsibility to call or come to City Hall to determine the amount of your bill.\*\***

# WATER & SEWER RATES



## RESIDENTIAL WATER RATES

NUMBER OF GALLONS	INSIDE CITY LIMITS	OUTSIDE CITY LIMITS
0-10,000	\$5.48	\$7.58
10,001 - 15,000	\$6.01	\$8.22
15,000 - 20,000	\$6.61	\$8.99
20,001 - 30,000	\$7.29	\$10.40
30,001 - 40,000	\$8.01	\$11.66
40,001 - 50,000	\$8.81	\$12.94
50,001 - 65,000	\$9.68	\$14.20
OVER 65,000	\$10.67	\$14.85

## COMMERCIAL WATER RATES

NUMBER OF GALLONS	INSIDE CITY LIMITS	OUTSIDE CITY LIMITS
0 - 10,000	\$5.48	\$7.58
10,001 - 15,000	\$6.01	\$8.22
15,001 - 20,000	\$6.61	\$8.99
20,001 - 30,000	\$7.29	\$10.40
30,001 - 40,000	\$8.01	\$11.66
40,001 - 50,000	\$8.81	\$12.94
51,000 - 60,000	\$9.68	\$14.20
OVER 65,000	\$10.67	\$14.85

## RESIDENTIAL SEWER RATES

BASE RATE-INSIDE CITY LIMITS	\$27.50
INSIDE CITY LIMITS \$XX.X PER 1,000 GAL	\$2.75
BASE RATE -OUTSIDE CITY LIMITS	\$44.55
OUTSIDE CITY LIMITS \$XX.X PER 1,000 GAL	\$3.34

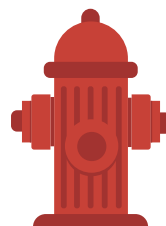
## COMMERCIAL SEWER RATES

BASE RATE- INSIDE CITY LIMITS	\$41.25
INSIDE CITY LIMITS \$XX.X OER 1,00 GAL	\$2.07
BASE RATE - OUTSIDE CITY LIMITS	\$59.40
OUTSIDE CITY LIMITS \$XX.X OER 1,00 GAL	\$3.72

\*WINTER AVERAGING MONTHS FOR SEWER RATES ARE DECEMBER-FEBRUARY. THIS WILL DETERMINE SEWER RATES FOR THE FOLLOWING YEAR. BE CAUTIOUS OF WATER CONSUMPTION DURING THESE MONTHS.

## HYDRANT WATER

ADMINISTRATIVE FEE	\$25.00
METER DEPOSIT	\$500.00
CONSUMPTION	commercial 3" meter rate
BULK WATER	\$0.12



## DID YOU KNOW?

Flushable wipes in the sewer system can cause problems, instead of dissolving like toilet paper, they clump together with grease, causing mop like clumps that clog and damage pipes and equipment.

# CITY INFO.



## LA VERNIA POLICE DEPARTMENT

The La Vernia Police Department is here to serve and protect 24 hours a day. Our police officers are dispatched through Wilson County. If you are in need of non-emergency police assistance, call the Wilson County Sheriff's Office at 830-393-2535. In case of an emergency, call 9-1-1.

### PROGRAMS:

- Out of Town Notice
- Golf Tournament
- LVPD Explorer
- Project Child Safe
- LVPD Scholarship

## CODE ENFORCEMENT

Code Violations are handled through the department. If you see a violation, such as high grass and weeds contact City Hall.

## PARKS

The City Park, located at 222 San Antonio Road, is open daily from 8:00 AM to 10:00 PM. This spacious park offers a variety of amenities, including a gazebo, pavilion, volleyball courts, basketball court, restrooms, and a splash pad (operating from 10:30 AM to 6:00 PM during the season). Visitors can also enjoy a walking trail, gaga pit, playscape, disc golf course, story walk, dog park, butterfly garden, veteran's memorial, baseball and t-ball fields, BBQ pits, and picnic tables.

To reserve the pavilion or gazebo for events such as birthdays, please contact City Hall at 830-779-4541.

Pets are welcome but must be leashed unless in the designated dog park.

The park provides animal waste bags, and we kindly ask visitors to clean up after their pets.

Please note that discharging firearms, fireworks, firecrackers, air guns, BB guns, or bows and arrows is strictly prohibited.

## ANIMAL SERVICES

The city of La Vernia partners with Wilson County No Kill Animal Shelter to provide limited animal services. The city suggests that, whenever possible, you keep your pets safely indoors during freezing temperatures and heat advisories.

# PERMITS



**Should you decide to build, remodel, add to, or do any type of construction to your home or property, we suggest you contact the Permit Department to see if a permit is required before you start.**

For most permit types, a homeowner doing the work on their homestead can apply for the permit. If you are hiring a contractor, they must apply for the permits and they must also be registered with the City and provide proof of liability insurance.

## TYPES OF PERMITS

- RESIDENTIAL BUILDING PERMIT
- COMMERCIAL BUILDING PACKET
- CERTIFICATE OF OCCUPANCY
- CONTRACTOR REGISTRATION
- ELECTRICAL, PLUMBING, MECHANICAL
- SIGNS
- BUSINESS & VENDORS
- IRRIGATION

**\*CONSTRUCTION BEGINNING WITHOUT PERMIT -DOUBLE PERMIT FEE**

## FAQ:



**Who is the plan review company?** Bureau Veritas

**Who is the field Inspection Company?** Bureau Veritas

**What are my Permit Application Fees?** It varies depending on what you are doing. If you have questions concerning total amounts please call City Hall for an exact amount.

**What are my Impact Fees?** It depends on the year your property was platted.

**What building code year is La Vernia using?** City of La Vernia is presently using the 2018 International Building and 2017 National Electric Code. If there are any questions, a copy of all city ordinances and a copy of the I.B.C are located in City Hall, and website.

**Who do I contact for fire related Permits?** You will contact the permit office at City Hall, [permits@lavernia-tx.gov](mailto:permits@lavernia-tx.gov).

**Who do I contact for fire inspections?** Wilson ESD 1, City Hall

**What fire code year are you on?** IFC 2021

**Are you building in a flood zone?** You'll need document located on website, and please reference the FEMA flood map look-up on the left of this page

# GET INVOLVED

## CITY OF LA VERNIA MEETINGS

City Council & Municipal Development District meetings are held at

102 E. Chihuahua St. on the second Thursday of the month.

Planning and Zoning Committee meetings are held at 102 E. Chihuahua St. on the first Tuesday of the month.

If you would like to volunteer for a committee, feel free to pick up a application at City Hall.

See [Lavernia-tx.gov](http://Lavernia-tx.gov) for agendas.

## LA VERNIA

## MUNICIPAL DEVELOPMENT DISTRICT

Are you a business located in the City of La Vernia? The La Vernia Municipal Development District offers a free service to help local businesses stay informed about upcoming events, grant opportunities, business resources, and community updates.

Email [mdd@lavernia-tx.gov](mailto:mdd@lavernia-tx.gov) to join the MDD business directory and register your business in La Vernia.

## CELEBRATE WITH LA VERNIA!

- Countdown to the New Year's Fireworks Celebration
- Easter Egg Hunt
- Movie night in the park
- Bluebonnet parade
- Fourth of July Celebration in the Park
- Hometown Hoedown
- Pink Friday & Small Business Saturday
- Christmas Parade
- La Vernia's Spirit of Christmas Tree Lighting

[www.Visitlaverniatx.com](http://www.Visitlaverniatx.com)  
for more info.



DATE: \_\_\_\_\_

Commercial: \_\_\_\_\_

ACCOUNT #: \_\_\_\_\_

IRRIGATION: \_\_\_\_\_

DEPOSIT AMOUNT

**\$275 COMMERCIAL**

**\$325 IRRIGATION**

**APPLICATIONS ARE PROCESSED BETWEEN 8:00 AM AND 3:00 PM. ONLY COMPLETED APPLICATIONS WILL BE PROCESSED. 24-HOUR NOTICE IS REQUIRED. NO CONNECTIONS WILL BE DONE ON WEEKENDS OR HOLIDAYS.**

**This Application will be valid and stored for 6 mo. from the date turned in.**

Account Name \_\_\_\_\_ Date to Begin \_\_\_\_\_

Service Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Secondary # \_\_\_\_\_

E-Mail Address \_\_\_\_\_ (For Pay Clix)

Driver License # \_\_\_\_\_ (Please provide a copy of your ID) State: \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone Number \_\_\_\_\_

**Please list below any spouse, business partner, and/or other persons whom you give authorization to view or have access to your account.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Business Owner \_\_\_\_\_ Closing Date \_\_\_\_\_

New Construction Yes \_\_\_\_\_ No \_\_\_\_\_ Irrigation Meter \_\_\_\_\_

Renter \_\_\_\_\_ Owner / Agent \_\_\_\_\_

**PAYCLIX: SIGN UP TO PAY YOUR UTILITY BILL ONLINE AT <https://payclix.com/LaVerniaTX>**

**With Payclix, customers submit electronic utility bill payments to their utility company in just 3 clicks.**

**Users can submit payments with Visa, MasterCard, Discover or eCheck (electronic check) and ACH (Just in Time Payments).**

# COMMERCIAL METER WORKSHEET (NEW BUILD)

Requested meter size ( will be adjusted by city staff determines to be insufficient) \_\_\_\_\_

Fire line (YES or NO) \_\_\_\_\_

Customer Peak Demand (GPM) \_\_\_\_\_

Anticipated Water Usage (monthly) \_\_\_\_\_

Please justify water demand stated above: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

EDU ( Please use the City of La Vernia EDU calculation sheet) \_\_\_\_\_

Provide civil water line plans with the following information:

- Size of proposed water lines (design and sizing)
- How proposed lines will tie into existing lines
- Any fire lines (show valve at take off and size)
- Location of commercial meter and size
- Location of irrigation meter and size (if requested)
- Valves, flushouts, hydrants, backflow preventers

## Please Initial Below

- \_\_\_\_\_ 1. Turn-on hours are from 9:00 AM to 3:00PM daily. It is the responsibility of the customer to have someone at the residence if they would like someone present for turn-on. The City is not responsible for any damage incurred due to fixtures being left on in or out of the residence.
- \_\_\_\_\_ 2. I agree to pay the bill for such services, once per month as set in the ordinance by the 15th of each month.
- \_\_\_\_\_ 3. I further agree to give written notice or email the utility clerk at mbrooks@lavernia-tx.gov to disconnect services
- \_\_\_\_\_ 4. I agree that the deposit will be paid toward the account for any unpaid service owed by me when closing my account.
- \_\_\_\_\_ 5. I agree that if I do not receive a bill by mail, it is my responsibility to call or come to City Hall and determine the amount of the charge for services and pay on or before the 15th of each month.
- \_\_\_\_\_ 6. I hereby covenant to protect and save harmless the City of La Vernia for all claims for damage occasioned by the bursting of any pipes used for the supplying of water and wastewater under this application.
- \_\_\_\_\_ 7. A \$50 reconnect fee will be added when water is disconnected due to no payment
- \_\_\_\_\_ 8. I understand my deposit shall not exempt me from any related water and/or wastewater connections fees.
- \_\_\_\_\_ 9. If I tamper or turn on any meter without the City of La Vernia's knowledge, I will be subject to pay \$75 for the first offense; \$150 for the second offense and the third offense will result in the meter being removed. A \$200 charge will be added to turn the water back on.
- \_\_\_\_\_ 10. If I default on any of the above agreement, I authorize the City of La Vernia to disconnect the water or any other service being furnished to me at my expense and will be charged according to the City of La Vernia current ordinance.
- \_\_\_\_\_ 11. I understand winter averaging months for sewer rates are December-February. This will determine sewer rates for the following year.
- \_\_\_\_\_ 12. All new connections and major improvements will require customer service inspection (CSI)
- \_\_\_\_\_ 13. Waste Connection is the only garbage service operating within the La Vernia City Limits, providing trash bin, recycling, and dumpster services.

I hereby comply and agree to all provisions found in the City of La Vernia Water Ordinance, available for review at the City Hall.

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## SERVICE AGREEMENT

I. PURPOSE. The City of La Vernia is responsible for protecting the drinking water supply from contamination or pollution, which could result from improper private water distribution system construction or configuration. The purpose of this service agreement is to notify each customer of the restrictions, which are in place to provide this protection. The utility enforces these restrictions to ensure the public health and welfare. Each customer must sign this agreement before the City of La Vernia will begin service. In addition, when service to an existing connection has been suspended or terminated, the water system will not re-establish service unless it has a signed copy of this agreement.

II. RESTRICTIONS. The following unacceptable practices are prohibited by State regulations.

A. No direct connection between the public drinking water supply and a potential source of contamination is permitted.

Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.

B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced-pressure-zone backflow prevention device.

C. No connection, which allows water to be returned to the public drinking water supply, is permitted.

D. No pipe or pipe fitting that contains more than 0.25% lead may be used for the installation or repair of plumbing at any connection that provides water for human use.

E. No solder or flux that contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection that provides water for human use.

III. SERVICE AGREEMENT. The following are the terms of the service agreement between the City of La Vernia and

---

A. The Water System will maintain a copy of this agreement as long as the Customer and/or the premises is connected to the Water System.

B. The Customer shall allow his property to be inspected for possible cross-connections and other potential contamination hazards. These inspections shall be conducted by the Water System or its designated agent prior to initiating new water service; when there is reason to believe that cross-connections or other potential contamination hazards exist; or after any major changes to the private water distribution facilities. The inspections shall be conducted during the Water System's normal business hours.

C. The Water System shall notify the Customer in writing of any cross-connection or other potential contamination hazard, which has been identified during the initial inspection or the periodic reinspection.

D. The Customer shall immediately remove or adequately isolate any potential cross-connections or other potential contamination hazards on his premises

E. The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by the Water System. Copies of all testing and maintenance records shall be provided to the Water System.

IV. ENFORCEMENT. If the Customer fails to comply with the terms of the Service Agreement, the Water System shall, at its option, either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

**CUSTOMER'S SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**For Office Use Only:**



City Representative: \_\_\_\_\_

Date: \_\_\_\_\_ Cash \_\_\_\_\_ Credit \_\_\_\_\_ Check \_\_\_\_\_

**Meter Information:**

Size: \_\_\_\_\_ Meter Reading: \_\_\_\_\_ Serial: \_\_\_\_\_ Sequence#: \_\_\_\_\_

City Sewer: \_\_\_\_\_ Septic: \_\_\_\_\_

**Garbage Service:**

Residential: \_\_\_\_\_ Commercial: \_\_\_\_\_

Senior Citizen: \_\_\_\_\_